

City of Sault Sainte Marie

Community Gardens Application

Parks and Recreation Department

Name	Date
Address	City and Township must be provided
Phone Number Work	Zip Code
Phone Number Home/Cell	E-mail Address
Garden Requested (please check): <input type="checkbox"/> Bingham/Kimball Area <input type="checkbox"/> Peck Street (Portage/Fort)	
Number of Garden Plots Requested _____ x \$15.00 (Resident) = \$ _____	
Specific Plot Number(s) Requested _____ \$25.00 (Non-Resident) = \$ _____	
Please return completed application & Plot Agreement and payment to: City of Sault Sainte Marie Parks and Recreation Department 325 Court Street Sault Sainte Marie, Michigan 49783 Please make checks payable to the City of Sault Sainte Marie	
Signature	Date

By signing this document you agree to the policies and procedures governing the use of the community gardens.

Office Use Only:	
Approved by: _____	Date: _____
Assigned Plots for Season _____	

DEADLINES: All previous garden plot gardeners have until march 15 to submit an application with payment to be eligible for their previous year's plots. All plots not assigned by march 16th will be available to new gardeners who have submitted an application and payment.

City of Sault Sainte Marie
COMMUNITY GARDEN PLOT RULES AGREEMENT

NAME _____ ADDRESS _____

CITY/TOWNSHIP _____ PHONE _____

PAYMENT of \$ _____ entitles the above person(s) to use plot(s) # _____ in the City of Sault Sainte Marie Community Gardens located at _____ for the _____, **growing season** (May 1 – October 15). Each ground level plot is 15'x15' and raised bed plots are 4'x8' and are to be used for growing annual vegetables and/or flowers **ONLY**.

COMMUNITY GARDEN RULES

1. The City of Sault Sainte Marie Parks & Recreation Department (Parks) will prepare the area for planting.
2. The Parks Dept. will identify and stake out all plot corners. The stakes are the property of the City of Sault Sainte Marie and are not to be removed from the area. The Parks Department will assign gardeners to designated plot(s). Gardeners may request no more than two (2) specific garden plots. If additional plots become available, gardeners may request additional specific plots. All available plots are assigned on a first come, first served basis.
3. The Parks Department will provide a water source for gardeners to use during the growing season.
4. Fees will be applied to water costs and maintenance of the garden(s).
5. Gardeners will maintain their plot(s) in a clean, neat manner, removing all debris and weeds and placing them in a designated area. Garden plots must be kept clean!
 - a. If a gardener fails to keep their plot(s) well groomed, a written notice will be sent to the gardener of said plot and given one week to meet the set standards. If standards for the Community Garden are not adhered to within the time frame, the gardener will forfeit plot(s) immediately for the current season and the following season.
 - b. Gardeners will keep walkways bordering their plot(s) free of weeds and litter.
 - c. If you abandon your garden plot, please notify the Parks Department Office immediately at (906) 635-5341.
6. **NO** chemical pesticides are permitted. The use of supplemental nutrients such as “Miracle Grow” are allowed.
7. Compost pile(s) will be provided on each Community Garden site for organic garden debris. Please remove plastic, paper and debris and dispose of at home on or before October 15.
8. Pets are not permitted within the Community Garden(s).
9. Gardeners will supply their own seeds, plants, fertilizer and tools needed for growing and caring for crops.
10. Watering Guidelines:
 - a. Do not leave any watering devices (soaker hoses, sprinklers) attached to the faucet or on overnight. Gardeners cannot leave hoses unattended while watering.
11. At the end of the garden season, remove any personal gardening equipment, row stakes, stones, corn stalks, string, mulch and plants. If clean-up is not complete, gardener will forfeit plot(s) for next year.
 - b. Everything must be out of the garden plot(s) on or before October 15.
12. During harvesting time, please harvest only the vegetation on your assigned plot(s). The Parks Department reserves the right to be the final judge in settling any dispute concerning gardening plots.
13. The Parks Department is not responsible for lost, stolen, or damaged plants or gardening materials. Lost, stolen or damaged gardening materials should be reported to the Parks and Recreation Department and/or City Police Department as soon as possible.
14. **There is a NO REFUND POLICY. NO EXCEPTIONS.**

Signature of gardener

DATE: _____

I hereby acknowledge and understand the rules and terms as set above.
All available plots are on a first come, first served basis.