

City of Sault Sainte Marie

Community Gardens Application

Parks and Recreation Department

Name	Date
Address	City
Phone Number Work	Zip Code
Phone Number Home/Cell	E-mail Address
Number of Garden Plots Requested _____ x \$15.00 (Resident) = \$ _____	
Specific Plot Number(s) Requested _____ \$22.00 (Non-Resident) = \$ _____	
Please return completed application and payment to: City of Sault Sainte Marie Parks and Recreation Department 325 Court Street Sault Sainte Marie, Michigan 49783 Please make checks payable to the City of Sault Sainte Marie	
Signature	Date

By signing this document you agree to the policies and procedures governing the use of the community gardens.

Office Use Only:	
Approved by: _____	Date: _____
Assigned Plots for Season _____	

Sault Sainte Marie Community Garden Plot Rules and User Agreement

The Sault Sainte Marie Community Gardens growing **season** is (May 1 - October 15). Each plot is 15'x15' and is to be used for growing annual vegetables and/or flowers **ONLY**. Each plot will cost \$15.00 (Resident) and \$22.00 (Non-Resident) per growing season. Please make checks payable to the City of Sault Sainte Marie. Please mail completed application, check and signed user agreement form to: City of Sault Sainte Marie Parks and Recreation Department, 325 Court Street, Sault Sainte Marie MI, 49783.

1. The City of Sault Sainte Marie Parks and Recreation Department (Parks) will prepare the area for planting.
2. The Parks Department will identify and stake out all plot corners. (Stakes are property of the Parks Department. Please do not remove) The Parks Department will assign gardeners designated plot(s). Gardeners may request no more than two (2) specific spots. If additional sites become available, gardeners may request additional specific spots. All available plots are on a first come first served basis.
3. The Parks Department will provide a source of water for gardeners during the growing season.
4. Fees will be applied to water and maintenance of the gardens.
5. Gardeners will maintain their plot(s) in a clean, neat manner, removing all debris and weeds and placing them in the designated areas. Gardens must be kept clean!
 - a. If a gardener fails to keep their plot(s) well groomed, a written notice will be sent to the gardener of said plot and given one week to meet the set standards. If standards are not met within the time frame, the gardener will forfeit their plot(s) immediately for the current season and the following season.
 - b. Gardeners will keep walkways bordering their plot(s) free of weeds and litter.
 - c. If you abandon your garden plot, please notify the Parks Department Office immediately at 635-5341.
6. **NO CHEMICAL PESTICIDES ARE PERMITTED.** The use of supplement nutrients such as “Miracle Grow” will be allowed.
7. Compost pile(s) will be provided on each site for organic garden debris. Please remove plastic, paper, and debris and dispose of at home.
8. **PETS** are not permitted on community garden plots.
9. Gardeners will supply their own seeds, plants, fertilizer and tools needed for growing and caring for crops.
10. Watering Guidelines:
 - a. Do not leave any watering devices (soaker hoses, sprinklers) attached to the faucet or on overnight. Gardeners must remain on the premise while watering. Gardeners will not leave hoses unattended while watering.
11. At the end of the garden season, remove any personal gardening equipment, row stakes, stones, corn stalks, string, mulch and plants. If clean-up is not complete, gardener will forfeit plot(s) for next year.
 - a. Everything must be out of the garden by October 15, **NO EXCEPTIONS.**
12. During harvesting time, please harvest only the vegetation on your assigned plot. The Parks Department reserves the right to be the final judge in settling any dispute concerning the garden plots.
13. The Parks Department is not responsible for lost, stolen or damaged plants or gardening materials. Lost, stolen or damaged gardening materials should be reported to the Parks and Recreation Department and/or City Police Department as soon as possible.
14. There is a **NO REFUND POLICY. NO EXCEPTIONS.**

SIGNATURE _____ DATE _____

I hereby acknowledge and understand the rules and terms set above.

All available plots are on a first come – first served basis.