



City of Sault Ste. Marie Utility Billing

SAVE TIME AND MONEY WITH AUTOMATIC BANK PAYMENTS!

The Direct Payment Plan will help you in several ways:

- It saves time – fewer checks to write
- Helps meet your commitment in a convenient and timely manner – even if you're on vacation or out of town
- No lost or misplaced statements, your payment is always on time – it helps maintain good credit
- It saves postage
- It's easy to sign up for, easy to cancel
- No late charges

Here's how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. Your bank account will be charged the TOTAL AMOUNT DUE on the DUE DATE as indicated on your utility bill.

The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to the City of Sault Ste. Marie utility billing department with a voided check for a checking account or savings deposit slip for a savings account.

Please call the Utility Billing office at (906) 632-5722 with any questions.

City of Sault Ste. Marie Automatic Bank Payment Plan Form

Checking Account No. _____ OR Savings Account No. _____

Full Name on Account _____

Financial Institution's Name _____

Financial Institution's Address _____

I hereby authorize the City of Sault Ste. Marie to initiate transactions to debit the above-referenced account on a monthly basis for payment of my utility bill. This authority is to remain in full force and effect until the City of Sault Ste. Marie has received from me notification of its termination in such a time and manner as to allow a reasonable opportunity to act upon it.

Service Address _____ Utility Account No. _____

Signature _____ Date _____

Telephone Number (H) _____ (W) _____

Email Address: _____

Attach a voided check for checking accounts or a savings deposit slip for savings accounts.

APPROVED _____