

**APPLICATION FORM  
ZONING BOARD OF APPEALS  
CITY OF SAULT STE. MARIE**

The application fee to appear before the Zoning Board of Appeals is \$150.00, payable to the City of Sault Ste. Marie. Any questions regarding the Zoning Board of Appeals should be referred to the City Building Department at 906-632-5700.

A notice of hearing stating your request will be sent by first class mail to all property owners within a radius of 300' of the edge of your property lines. The notice of hearing will also be placed in the local newspaper.

Please note that if you are not the property owner, **the owner** must also sign this application or provide a signed written statement of approval with this completed application.

You must also submit with this application sufficient information to show the nature and character of the requested variance. Dimensional variance requests shall include detailed dimensions, i.e. site plan, survey, etc...

**APPLICANT:**

**PROPERTY OWNER:**

Name:	Name:
Address:	Address:
Telephone No.:	Telephone No.:

**Describe Requested Variance:**

---



---



---



---



---

Property Address:
Tax Description No.:

<b>Applicant Signature:</b>	<b>Date:</b>
<b>Property Owner Signature:</b>	<b>Date:</b>

## **PUBLIC NOTICE**

---

### **SAULT STE. MARIE ZONING BOARD OF APPEALS 2011 MEETING SCHEDULE**

---

Any interested person may attend and participate. Persons with disabilities needing help to participate should call the City Clerk's office at 906/632-5715 a week in advance to request mobility, visual, hearing, or other assistance.

The Zoning Board of Appeals holds its' regular meetings on the third Thursday of each month at 5:30 p.m. in the City/County Building, 225 East Portage Avenue, Sault Ste. Marie, Michigan.

Specific meeting dates and corresponding application deadline dates are listed below. However, meetings are scheduled only when there is business to be transacted. Also, the schedule may be amended if staff or Board members are not expected to be available on the scheduled meeting date. Any questions regarding the Zoning Board of Appeals should be referred to the City Building Department at 906/632-5700.

<b><u>MEETING DATE (Thursday)</u></b>	<b><u>APPLICATION DEADLINE DATES (Wed.)</u></b>
January 20, 2011	December 28, 2010
February 17, 2011	January 26, 2011
March 17, 2011	February 23, 2011
April 21, 2011	March 30, 2011
May 19, 2011	April 27, 2011
June 16, 2011	May 25, 2011
July 21, 2011	June 29, 2011
August 18, 2011	July 27, 2011
September 15, 2011	August 24, 2011
October 20, 2011	September 28, 2011
November 17, 2011	October 26, 2011
December 15, 2011	November 21, 2011

**Administrative Review Hearings and Variance Hearings are subject to the above schedule.**