

A special meeting of the City Commission was held in the Commission Room of the City-County Building, 325 Court St., Sault Ste. Marie, Michigan on Monday, April 26, 2010 at 7:00 p.m.

Present: Mayor Bosbous, Commissioner Bauer, Burton, Gerrie, Lynn, Munsell, and Stefanski

Also Present: City Manager Nebel, City Attorney Cannello, City Clerk Troyer, Finance Director Boger, Assistant Finance Director Kristin Collins, and various Department Heads

**COMMUNICATION FROM THE PLANNING AND DEVELOPMENT COMMISSION – APPROVAL OF A LOT SPLIT FOR EDISON SAULT ELECTRIC COMPANY:**

The Planning and Development Commission has received a request from Edison Sault Electric to create two parcels in the area along Portage Avenue at the west end of the Hydro Plant. The purpose of this land division is that Edison Sault Electric Company is planning to gift the property identified as Parcel B to Lake Superior State University's Foundation. This will accompany the previous gift of the building located on the west end of the Hydro Plant to LSSU. LSSU has preliminary plans to develop this site with natural water features as part of the fish lab site at some point in the future.

Moved by Commissioner Munsell, supported by Commissioner Stefanski

WHEREAS, an application for land division was filed by Edison Sault Electric Company to create two parcels in the area along Portage Avenue at the west end of the hydro plant. The area is part of PLC 157 (located in section 5E) and part of a "parent" tract including tax parcels 051-067-021-00 and 051-030-005-00; and

WHEREAS, the Planning & Development Commission on April 22, 2010 duly reviewed the application and considered each proposed parcel separately; and

WHEREAS, the Planning and Development Commission found that the proposed division to create a 2.588-acre parcel fronting on Portage Avenue referred to as "Parcel B" meets the requirements of Section 109(1) of the State Land Division Act and recommended that it be approved; and

WHEREAS, in accordance with Section 109(6) of the State Land Division Act, approval of a division is not a determination that the resulting parcels comply with all other ordinances or regulations, and a building permit shall only be issued if all applicable City Ordinances and Code requirements are met at the time of application for a building permit; and

WHEREAS, notice is hereby given that, in accordance with Section 109a(2) of the State Land Division Act, the municipality approving a proposed division resulting in a

parcel less than one acre in size and its officers and employees are not liable if a building permit is not issued for a parcel for reasons set forth in Section 109a of Public Act 87 of 1997.

THEREFORE BE IT RESOLVED, that the City Commission of Sault Ste. Marie, Michigan, hereby approves the land division to create a 2.588-acre parcel (more or less) as shown and described on the attached survey drawing and legal description by Rogers Land Surveying, P. C., Job 2010-11, dated April 7, 2010.

Carried: Yeas: Mayor Bosbous, Commissioner Bauer, Burton, Gerrie, Lynn, Munsell, and Stefanski  
Nays: None

### **RECONCILIATION OF THE 2010-2011 FISCAL YEAR BUDGET:**

On Tuesday, April 20<sup>th</sup> at 5:15 p.m., the City Commission met in a budget work session to review the budget documents for the fiscal year beginning July 1, 2010 and ending on June 30, 2011. The Commission utilized a "Hit & Wish List" which allows for individual Commissioners to propose the addition or deletion of any items in the budget as recommended by the City Manager. This report identifies those items identified by individual City Commissioners through the budget work session for further discussion and consideration for inclusion in the City Commission's proposed budget for the 2010-2011 fiscal year. In addition, there are a number of items that were clarified following the budget review session.

At the April 26<sup>th</sup> City Commission meeting, the Mayor reviewed each of the items that were placed on the "Hit & Wish List" or items that needed further clarification and asked whether there was majority support for modifying the budget with each of these individual items. In the past, this has been determined by a show of hands of those that support the proposed change to the budget. If a majority of Commission members support the change then it is included in the City Commission's proposed budget for the fiscal year beginning July 1, 2010.

Following the April 26<sup>th</sup> special meeting, the Finance Department and City Manager Nebel will develop the City Commission's "PROPOSED BUDGET" that will be formally introduced for first reading at the May 3<sup>rd</sup> City Commission meeting with the Commission scheduling a public hearing for the May 17<sup>th</sup> City Commission meeting. Once the public hearing is held, the Commission can take immediate action in approving a budget for the fiscal year beginning July 1, 2010. The City Charter requires that the budget be in place for this next fiscal year no later than June 1<sup>st</sup>.

### **WISH LIST**

1.) **Foss Hill Resurfacing**

Foss Street from W. 4<sup>th</sup> Avenue to the bottom of Foss Hill will be reconstructed

as part of the CSO Project. Foss Street on top of Foss Hill was recently reconstructed as well. Foss Hill itself is in poor condition and a complete reconstruction of the hill has been suggested for some point in the future. The total reconstruction of Foss Hill may be several years away, and it may make sense for the Commission to consider cold-milling and resurfacing.

The primary concerns in doing this are ongoing erosion problems that occur in the hill area. These issues would not be addressed as part of a resurfacing although it might be possible to take some interim steps to reduce these problems at the time the road will be milled and resurfaced.

There is unappropriated funding in the Road Contingency Fund should the Commission choose to do this project. Bacco will be stationing their equipment used for cold-milling in Sault Ste. Marie through the course of this construction season. It may be possible to obtain some economical rates for the cold-milling services that would be necessary for this project. (See attached detail sheet from Engineering.)

**Final Decision: Added \$53,500 from the Road Contingency Fund for the resurfacing of Foss Hill in conjunction with work that will be occurring on Foss Street as part of the CSO Project.**

## 2. Pullar Parking Lot Repair/Replacement

The Pullar parking lot is badly deteriorated with a very poor base underneath the asphalt. This spring, with the early breakup, there were significant frost heaves which further disrupted the surface of the parking lot. There is a plan to completely reconstruct parking behind and around the Pullar Building with the vacation of Johnson Street, which would include the street area as well as the lot the City owns on Water Street. The cost of this complete project is over \$300,000 based on the Pullar Master Plan completed by U.P. Engineering.

The City did a resurfacing of Glenn Avenue a few years back with the condition of the street still being in relatively good condition. As an alternative, the City may want to look at reconstructing the existing parking lot behind the Pullar and not go forward with the full plan due to the estimated expenses.

If the City utilizes the DPW work forces for the removal of the current parking lot and base soils with the placement of the sand sub-grade and gravel base for the new parking lot, the City Engineer estimates the cost to be \$76,650 for this project. As an alternative, if the City crews built a gravel lot in this location, the cost would be \$36,500.

Two potential sources of funds for this work at the Seal Fund and the General Fund. City Manager Nebel did not recommend that the full amount be taken out of the General Fund unless the City Commission utilizes the \$50,000 Contingency Fund for this purpose. City Manager Nebel would be less concerned about the General Fund absorbing the balance of \$26,650 for this project.

**Final Decision: Hold off on Pullar Parking Lot Repair/Replacement**

3. Community Garden Expansion

Construction of a new community garden area along the power canal parallel to Peck Street between Portage Avenue and Fort Street - The estimated cost for developing these community gardens would approximately be \$15,000 at that location, which would allow for the purchase and placement of topsoil, installation of a watering system, and other related improvements. This would be available for use for the 2011 season.

**Final Decision: Added \$7,000 to the budget from the General Fund for Community Garden expansion in 2011**

4. Use SANE Officer in Patrol Ranks

The City of Sault Ste. Marie has utilized one of our Officers in the SANE program for the past two decades. SANE Grant funding pays about 40% of our Officer's cost. Police Chief Lou Murray believes that the City's participation in SANE is an excellent value for the department. The current North Team of SANE is located within the City and includes a Sergeant from the State Police Post, a Chippewa County Deputy, a Mackinac County Deputy, and one of our City Police Officers.

The current SANE funding pays about 40% of our Officer's cost. If the City backed out of SANE the City would either have to absorb this cost with the General Fund or eliminate this position to the benefit of the General Fund.

**Final Decision: Keep SANE Officer for the 2010-2011 Fiscal Year**

5. Reduce Library Millage

Attached is information from Bayliss Librarian Ken Miller regarding the financial condition of the Library as of the 2008-09 audited year and a current financial statement for the current fiscal year.

Ken Miller, Director of the Bayliss Library indicates that due to other losses of revenues during the course of the fiscal year, the Library will be drawing upon its reserves and requests the millage be levied in the full amount of 0.8 mills for the 2010-11 fiscal year, which generates \$219,757 in revenue for the Library.

**Final Decision: Leave Bayliss Public Library millage at 0.8 mills for the 2010-2011 Fiscal Year**

6. Replace City Manager's Vehicle

The current City Manager's vehicle is a 2003 Mercury Sable with 67,000 miles on it. The vehicle is in good condition. If the Commission wishes to add this to the budget, the funding would come from the Stock & Equipment Fund. City Manager Nebel did receive a budget quote of \$23,000 to replace his current vehicle with a similar vehicle.

By tradition, since by contract the City Manager has personal use of this vehicle, the City Commission has allowed the City Manager to select this vehicle, which historically has been leased. In reviewing lease arrangements, there is not a good financial incentive to consider that at this time. If the Commission is comfortable with the past practice, City Manager Nebel would select a vehicle and request the Commission waive the competitive bidding for that vehicle if it is not a lease arrangement to assure the purchase of a vehicle from an in-City dealership.

**Final Decision: Deny replacement of City Manager vehicle for the 2010-2011 Fiscal Year**

### **HIT LIST**

1. **Charter Cable Franchise Fees**

The City of Sault Ste. Marie, by state law, can charge a franchise fee on Charter cable bills. The City of Sault Ste. Marie has never exercised this option. The franchise fee is passed along to the cable users by the cable company. The City can include a franchise fee up to 5% of the cable services for this purpose. Currently, the City of Marquette charges a 5% franchise fee, generating \$184,000. The City of Cadillac charges a 5% franchise fee, generating \$100,000.

**Final Decision: Refer back to Administration for further review and recommendation**

2. **Eliminate the Purchase of Bottled Water in the City**

Currently, the Fire Department and EDC provide bottled drinking water at their locations. If this were eliminated it would reduce Supplies in the Fire Department by \$500.

**Final Decision: Eliminate the purchase of bottled water in the City of Sault Ste. Marie reducing supplies in the Fire Department by \$500**

3. **Place a Late Fee on Special Assessments**

The current practice with special assessments is that bills for improvements are sent out in the month of April following substantial completion of the project. For the first payment, residents have one year (through the end of March) to pay the first installment (or the entire special assessment) without any interest accruing. If the special assessment remains unpaid after April 1<sup>st</sup> of the following year it is placed on the

tax bill with a \$50 fee.

For the second installment of the special assessment, property owners receive the bill in April and have until March of the following year to pay the installment plus the interest that occurred through April 1<sup>st</sup> of the following year. There is no interest added to the bill for that installment through the course of that year. Again, if the second installment is not paid by April 1<sup>st</sup> it is placed on the tax rolls for July 1 with a \$50 administrative fee. If someone pays off the entire special assessment at any point during the course of the year, they pay the remaining principal and the interest that is calculated on the day of payoff.

Currently, there is no interest or additional fees placed on these bills until they are turned over to the tax roll. Therefore, someone can pay the bill in May without any penalty. In checking with the software provider, the City could assess a penalty on April 1<sup>st</sup> if the bills remain unpaid. In addition to the \$50 fee when the special assessment is placed on the ad valorem taxes. Once the special assessment is on the ad valorem taxes, the penalties relating to that tax bill apply.

**Final Decision: Place a 5% penalty on special assessments increasing revenue to the Major Street Fund by \$200 and to the Local Street Fund by \$500**

#### 4. Sherman Park Weekly Rate

The Sherman Park Campground has 25 primitive sites. Typically, the campground has available sites during the week except for holiday weeks. The Sherman Park Campground is a primitive type campground. Parks & Recreation Director Dan Wyers thinks it might be worthwhile to offer a weekly rate. Mr. Wyers is proposing a weekly rate of \$77 per week for residents, \$112 per week for non-residents, which is a discount of \$4 per day from the \$15 residential and \$20 non-residential daily rate.

**Final Decision: Implemented a weekly rate for Sherman Park Campground of \$77 per week for residents and \$112 per week for non-residents**

### **OTHER ISSUES**

#### 1. Police Department - Clarification of 1A. Reports P/U at Counter "Internet" (Page 26 of the Fee Schedule)

The City of Sault Ste. Marie is participating with a County-wide accident reporting system. This allows for anybody (individuals or insurance companies) to obtain accident reports on line once those reports have been submitted and released. This allows insurance companies or individuals to access a report within a day or two of the incident. The report is obtained through the Iyetek Accident Reporting System. The cost of the report is \$10, which is paid to the State of Michigan with the City receiving \$3

for each report obtained. This can be done from a home computer.

Overall, the department has received good reports from citizens utilizing this system. In the very few occasions when someone comes to the counter for a report, they are informed that their insurance carrier can obtain the report. If the individual wants to obtain the copy, they are charged the \$10 fee and advised to request reimbursement through their insurance.

## 2. Police Department – Evaluate PBT Charge (Page 26 of the Fee Schedule)

Police Chief Lou Murray believes that the \$10 fee is reasonable. In reviewing other agencies, some cities do not charge for this service. Those who do charge indicated the following rates. Escanaba - \$5, Chippewa County - \$5, Emmet County \$2 or \$10 per week, Cheboygan County - \$2, Marquette - \$3, Ironwood \$1, and the City of Grandville charges \$10.

## 3. Ambulance Fees Outside of Area

In discussing this issue with Fire Chief Jason Thorpe, he indicated that any calls to the contract townships are reimbursed by that unit, even if there is a refused service, once we've been called to respond. The City does have mutual aid agreements so that if there is a major accident outside of our service area, the City will respond. Under mutual aid there is no charge to the local units that the City is responding to. It is also important to note that if the City had a mutual aid call for the City, the City would not be charged for those services as well.

There have been very rare events where the City ambulance system has been called to meet an individual who is transporting an individual with critical health care issues where the service has been refused. These are very unusual situations where Central Dispatch has called our unit and the individuals driving to War Memorial hospital have opted to continue driving as opposed to stopping and transferring the individual with critical health issues. Jason Thorpe indicates that this may occur once or twice a year and believes that these rare instances would be difficult to regulate in a different way.

Overall, Fire Chief Thorpe does not believe there is a significant issue that needs to be addressed with this matter.

## 4. Clarification of Budget Regarding Food Allowance

The budget does not include a double entry for food allowance. Since the IRS audit, food allowance is taxable income to the Fire Fighters. As a result, when it is actually paid it will show up as Other Salaries in line item 101-54347-706. In the future, we will be allocating those costs directly to the 706 Account.

## **ADDITIONS OR CORRECTIONS**

1. Water Late Fees

\$5,000 was omitted from the recommended budget.

Corrective Action

Create Account No. 592-49-673 with a revenue of \$5,000

2. Osborn Fund 103 Cover Sheet Error

There is an error on the cover sheet that doesn't affect the totals for this fund.

Corrective Action

Include in the total of Other Sources and Uses the amount of \$11,475.

3. Water Rate Calculation

The hydrant rental in the amount of \$148,000 was added twice for the water rate calculations in the Water & Sewer Fund. This was not, however, factored in twice with the rates.

Corrective Action

Remove \$148,000 from 592-45602

4. Overtime for the Water Filtration Plant

An error was made on the "Recommended" column for overtime in the Water Filtration Plant.

Corrective Action

Increase Overtime in 592-60-539-705 to \$26,000.

5. User Fee Schedule for Treasurer

The User Fee Schedule (Page 1) for the Treasurer should reflect revenue of \$2,360 instead of \$1,560.

Corrective Action

Increase anticipated revenue for the Treasurer to \$2,360 and bring the total user fee for the year up to \$3,197,265, subject to any modifications of the User Fee Schedule made by the Commission at the April 26<sup>th</sup> meeting to reconcile the

budget.

6. Add a Fee for the Fire Department for Non-Emergency Responses of \$500 Plus Labor Cost

Corrective Action

Add a fee to the fee schedule.

7. Delete the Proposed Late Fee When a Delinquent Water & Sewer Bill Reverts Back to the Landlord from a Tenant

In reviewing this issue with a landlord, I don't think it was the intent of the late penalty to be paid by a landlord when a delinquent water and sewer bill reverts back to the landlord.

Corrective Action

The water and sewer penalty will be waived when a tenant's water and sewer bill reverts back to the property owner if the property owners pay the water and sewer bill within 30 days.

**Final Decision: City Commission approved all other additions and corrections as outlined**

**CONSIDERATION OF A BUDGET REDUCTION PLAN:**

As indicated in the budget message, one significant source of operating funding for the City's General Fund is state shared revenue (state sales tax) that is received by the City of Sault Ste. Marie. Since 2000-01, the City has gone from receiving \$2,101,096 in state sales tax revenue to the amount estimated for the current fiscal year of \$1,415,640. This is a loss in annual revenue to the City during this current fiscal year of \$685,455 per year. The Governor's budget proposes that revenue sharing remain at the same levels as is being provided during the current fiscal year. In the budget we have included \$1,415,640 the 2010-11 fiscal year. In the event that revenue sharing falls below this amount of money, it is important that the City Commission be poised to take immediate actions to address any significant loss of revenue in order to keep a sustainable fund balance to provide various services for the residents of the City of Sault Ste. Marie.

In reviewing the economic condition that the State of Michigan is experiencing, it is certainly the belief of many economists that it will be several years before the State of Michigan's economy will begin showing signs of recovery. With the types of revenues that the state funds its operations with, there is a further lag between an economy recovery and the state revenues increasing reflecting that change in the economy. Therefore, it is City Manager Nebel's opinion that if there are reductions in revenue

sharing that the City should consider those as permanent reductions that will impact the operation of the City for several years. Over the years the City has taken various steps to reduce expenditures within the City. Since these changes will impact the City from a long term standpoint, City Manager Nebel believes the only recourse the City will have will be to reduce positions within the City if revenues fall below expected levels for the 2010-11 fiscal year. Also, in reviewing the projections for the General and Major and Local Street Funds, significant and permanent changes will need to be made to keep the City in stable financial condition through these challenging economic times of historic proportions.

In addition, City Manager Nebel proposed that the City explore any opportunities over the next six months for reorganization or sharing services with other local units of government as a method to reduce the net costs of services that we provide to the citizens of Sault Ste. Marie.

In making these decisions, City Manager Nebel thinks it is important to reflect on the City's Mission Statement: "The mission of the City of Sault Ste. Marie is to provide a sustainable small urban environment in an international setting for the well-being of its citizens by planning for and managing its physical development in an environmentally friendly manner, by fostering an economy to support its public and private infrastructure, and by nurturing historical, cultural, and recreational activities that enhance the quality of life within it."

#### Revenue Sharing Reductions Impacting the 2010-11 Fiscal Year

The City of Sault Ste. Marie is projecting receipt of \$1,415,641 of state sales tax revenue for the 2010-11 fiscal year. Of this money, \$870,000 is projected to be constitutional revenue sharing while \$545,881 is estimated to be statutory revenue sharing. The City of Sault Ste. Marie is provided constitutional revenue sharing as a result of the State Constitution, which provides that a certain percentage of sales tax be directed to municipal governments by population. While this amount may vary up or down depending on economic conditions, any adjustments to the constitutional revenue sharing should be fairly incremental.

Statutory revenue sharing amounts to \$545,881 and it is determined annually by the State Legislature and Governor. This decision, which is jointly made as part of the state's overall budget, could increase the statutory revenue sharing, hold statutory revenue sharing constant, reduce statutory revenue sharing, or eliminate statutory revenue sharing.

Based on these options, City Manager Nebel identified five thresholds and the actions that would be taken on each of these thresholds for staffing purposes. These actions take into account the overall impact on the finances for the City of Sault Ste. Marie and attempt to remain compliant with the City's Mission Statement. The staffing positions identified in this report are either filled with temporary employees or are (or will be) vacant minimizing impact on existing employees. Since the reduction in state

revenue sharing is not cyclical (meaning in 2012 or 2013 funding will not return to 2009-10 levels), permanent changes need to be made to reduce spending not only for 2010 but for future years as well. "Band-Aid" approaches will not address these issues. This, coupled with the City continuing to experience a structural deficit, will require immediate action should significant changes occur with revenue sharing.

Finally, these are truly difficult decisions to make. These actions will impact services and will begin to dismantle programs that have been developed over the years. The State of Michigan is in crisis, and this will have more direct impacts on the operation of Sault Ste. Marie during the next several fiscal years. These reductions are as follows:

### **Revenue Sharing Reduction in Excess of \$100,000**

- 1.) Eliminate one patrol position
- 2.) Eliminate one DPW position (sidewalk/cemetery)

### **Revenue Sharing Reduction in Excess of \$200,000**

- 3.) Saving overtime by reducing minimum manning in the Police Department to contractual levels
- 4.) Eliminate early and late ice in the Pullar Arena
- 5.) Reduce Seal Recreational Area winter hours to a four day work week, reducing expenditures there

### **Revenue Sharing Reduction of \$300,000**

- 6.) Eliminate one additional Patrol Officer
- 7.) Eliminate one additional DPW position

### **Revenue Sharing Reduction of \$400,000 or More**

- 8.) Eliminate one position as budgeted as part of the transition for Planning dividing EDC
- 9.) Eliminate one additional Patrol Officer

### **Revenue Sharing Reduction by \$500,000 or More**

- 10.) Reduce work week hours and further reduce staffing as is necessary

### Vacant Positions

As City positions become vacant through attrition, each position will be evaluated prior to filling. Use of temporary employees will be considered within the limits of the collective bargaining agreement for filling positions that could be eliminated through a reduction of revenue sharing. Positions identified on this list through the \$300,000

revenue sharing reduction level shall be filled on a temporary basis or left vacant only until the State of Michigan approves a budget for revenue sharing at or above that projected for the 2010-11 fiscal year. For filling any vacant positions with permanent employees during the 2010-11 fiscal year, a report will be forwarded to the City Commission requesting the Commission's concurrence on permanently filling a position.

### Reorganization

The recommended budget provides for the division of the EDC and Planning functions upon the retirement of Planning and EDC Director Jim Hendricks. With this change, the City will be able to review other organizational changes that may make sense in light of this personnel change.

City Manager Nebel believes the City should thoroughly examine whether there are any opportunities between the City and County to jointly provide services, i.e. building code enforcement, IT, assessing, or other services. While there are certainly some limitations to what may make sense for the City of Sault Ste. Marie, it is important to evaluate these options in order to address the financial challenges that the City will be facing in the future based on Michigan's economic crisis. It is City Manager Nebel's intent to forward a report to the City Commission by September 1, 2010 which will include a proposed plan on dealing with the various duties that could be impacted with this opportunity for reorganization. City Manager Nebel will also address whether there is any benefit to jointly providing any services between the City and County with this information being included in the same report to the City Commission.

These are very challenging financial times. City Manager Nebel believes through good management practices, the City has been responsible in providing solid services to the citizens of Sault Ste. Marie within the financial means that we have to provide those services. This effort will be more difficult during the next few years until the State of Michigan begins recovering from the devastation of the loss of just under one million jobs, which has devastated the state's ability to fund services, including revenue sharing to local units of government.

Discussion ensued regarding the impact on the Police Department with the proposed budget reduction plan.

Police Chief Lou Murray addressed the Commission with safety and response time concerns related to the reduction in police patrol in the City of Sault Ste. Marie. Chief Murray also discussed the incident numbers and staffing comparisons between the Northern Michigan communities.

Sergeant Melvin Sparks spoke to the Commission in reference to the safety concerns for maintaining patrol staffing. Sgt. Sparks informed the Commission on the severity of events which occur on a regular basis in the City which require a need for maintaining the current staffing levels within the Police Department.

Moved by Commissioner Munsell, supported by Commissioner Lynn

That the City Commission refer the proposed budget reduction plan back to an internal review committee to review and recommend an operating budget reduction plan in the event that state revenue sharing falls below proposed levels during the 2010-11 fiscal year.

Carried: Yeas: Mayor Bosbous, Commissioner Bauer, Burton, Gerrie, Lynn, Munsell, and Stefanski  
Nays: None

**WEEKLY RATE AT SHERMAN PARK CAMPGROUND EFFECTIVE MAY 1, 2010:**

As part of the budget reconciliation, one of the items related to the possibility of utilizing a weekly fee at the Sherman Park Campground during non-holiday weekends. If the Commission concurs with this as part of the budget reconciliation, City Manager Nebel recommend that the Commission formally approve this fee at the special meeting so that it can be put into place prior to July 1<sup>st</sup>. This would, in affect, amend the Summer Fee Schedule previously approved by the Commission.

Moved by Commissioner Stefanski, supported by Commissioner Lynn

That the City Commission approve an amendment to the Summer Fee Schedule for the Sherman Park Campground creating a weekly rate (other than holiday weekends) of \$77 per week for residents, \$112 per week for non-residents for use of the Sherman Park Campground.

Carried: Yeas: Commissioner Bauer, Burton, Gerrie, Lynn, Munsell, Stefanski, and Mayor Bosbous  
Nays: None

Moved by Commission Lynn, supported by Commissioner Stefanski

That the meeting adjourn at 9:15 p.m.

Motion carried unanimously.

**ANTHONY G. BOSBOUS, MAYOR      ROBIN R. TROYER, CITY CLERK**