

The budget work session of the City Commission was held in Commission Room of the City-County Building, 325 Court St., Sault Ste. Marie, Michigan on Tuesday, April 20, 2010 at 5:15 p.m.

The meeting was called to order by Mayor Bosbous

Present: Mayor Bosbous, Commissioner Bauer (arrived at 6:00 p.m.), Burton, Gerrie, Lynn, Munsell, and Stefanski

Absent: None

Also Present: City Manager Nebel, City Attorney Cannello, City Clerk Robin R. Troyer, Finance Director Boger, and Assistant Finance Director Kristin Collins

Comments from the Public: None.

City Manager Nebel provided reports on Staffing Levels in Northern Michigan Cities, Budget Projects through the 2013-2014 year and draft plan on addressing fiscal shortages in 2010-2011 Fiscal Year.

Mayor Pro-Tem Munsell provided the page by page review of the 2010-2011 Budget.

Individual City Commissioners had the opportunity to identify items for the discussion at the April 26<sup>th</sup> City Commission meeting from the budget. The Items identified as “Wish or Hit” items by City Commissioners are as follows:

**Decrease in Revenue & Increase in Expenses:**

- 1 Foss Hill Resurfacing
- 2 Pullar Parking Lot Repair/Replacement
- 3 Community Garden Expansion
- 4 Use SANE Officer in Patrol Ranks
- 5 Reduce Library Millage
- 6 Vehicle Replacement for City Manager

**Increase in Revenue & Decrease in Expenses:**

- 1 Charter Cable Franchise Fees

- 2 Eliminate Bottled Water
- 3 Late Fee on Special Assessments
- 4 Sherman Park Weekly Fee

**Other Issues to be Clarified:**

- 1 Police Dept. – Clarification of 1A Reports p/u at counter “internet” (pg.26 of fee schedule)
- 2 Police Department – Evaluate #7 PBT charge (pg.26 of fee schedule)
- 3 Ambulance fees outside of area
- 4 Clarification of budget regarding food allowance

**Additions/Corrections:**

- 1 Water late fees, \$5000, GL# 592-49-673, added to the user fee schedule, however is missing from budget
- 2 Osborn Operating, fund 103, cover sheet error- subtotal of Transfers – Other Sources and Uses is 0, but above that there is an amount of transfer in \$11,475, negative expense. The totals below have not been affected by the error, and are correct
- 3 Water rate calculation, the hydrant rental in the amount of \$148,000 was added in twice, both under miscellaneous and the commodity charge
- 4 Overtime for Water Filtration Plant, GL# 592-60-539-705, should be \$26,000, but was inadvertently left at the lower amount of \$7,000. The correct amount, the higher expense, was used in the rate calculation
- 5 User Fees Schedule, page 1, Summary, Miscellaneous – Treasurer, 2010-11 Anticipated Revenue should be \$2,360 instead of \$1,560. This brings the Total User Fees for the year up to \$3,197,265 instead of \$ 3,196,465.

Mayor Bosbous adjourned the meeting at 8:00 p.m.

**ANTHONY G. BOUSBOUS, MAYOR**

**ROBIN R. TROYER, CITY CLERK**