

A regular meeting of the City Commission was held in the Commission Room of the City-County building, 325 Court Street, Sault Ste. Marie, Michigan on Monday, December 7, 2009 at 7:00 p.m.

The meeting was called to order by Mayor Bosbous

Present: Mayor Bosbous, Commissioner Bauer, Gerrie, Lynn, Munsell and Stefanski

Absent: Commissioner Burton

Also Present: City Manager Nebel, City Attorney Cannello, City Clerk Robin R. Troyer, and various department heads

Moved by Commissioner Lynn, supported by Commissioner Bauer

That the absence of Commissioner Burton be excused.

Motion carried unanimously.

A moment of silence was held in honor of Pearl Harbor.

CONSENT AGENDA:

Moved by Commissioner Stefanski, supported by Commissioner Lynn

That the following consent agenda items be approved:

Minute Approval:

That the minutes of the regular City Commission meeting held on Monday, November 16, 2009 be approved as written and circulated and the minutes of the following boards and commissions received and placed on file:

- a. Bayliss Public Library – October 22, 2009
- b. Historic Structures Mgt Committee – November 10, 2009
- c. Economic Development Commission – Oct. 13th & Nov. 10th, 2009
- d. Brownfield Redevelopment Authority – November 10, 2009
- e. SSM Housing Commission – October 15, 2009
- f. Planning and Development Commission – October 22, 2009
- g. Police and Fire Pension Board – November 24, 2009

Appointments and Resignations:

That the City Commission appoint James Howie to the Zoning Board of Appeals to fill the remaining portion of a term that is set to expire on 6-1-2010.

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Communications:

That the City Commission approve a resolution to support the transfer of ownership of a 2009 Class C License Business with Entertainment Permit, located at 100 W. Portage from Sandra Gervais to The Corner Pub Bar & Grill, LLC.

City Manager's Report:

That the City Commission approve Traffic Control Order 09-02 on Peck Street establishing a "No Parking Zone" on the north side of Peck Street from Memorial Drive to a point 87 feet west of Memorial Drive.

That the City Commission approve Traffic Control Order 09-03 establishing a weight limit of 25 tons on Riverside Drive bridge over Mission Creek.

Edison Sault Electric requested that agenda item1D2 be removed from the agenda.

Carried: Yeas: Mayor Bosbous, Commissioner Bauer, Gerrie, Lynn,
 Munsell, and Stefanski
 Nays: None

SPECIAL ORDERS OF BUSINESS:

PRESENTATION OF THE 2008-2009 AUDIT:

The City Commission selected Anderson Tackman & Co. to conduct the City's audit for the 2008-09 fiscal year. For a number of years prior to this time, Rehman Robson provided the audits for the City.

Upon completion of the audit, Anderson Tackman & Co. has issued an Unqualified Opinion that the City's financial statements present fairly, in all material respects, the respective financial position of the government activities, the business type activities, and other fund information for the City's fiscal year that ended June 30, 2009. This is the highest opinion an auditor may render on financial statements.

The General Fund balance saw a growth of \$427,000 during the current fiscal year. This was offset by reductions in fund balances in the Major and Local Streets of about \$327,000 during this same fiscal year. This can be seen on page 17 of the audit. From an operating fund standpoint, these are the three most significant funds that indicate the fiscal health of its government operating funds.

The General Fund had a fund balance of \$2.9 million on June 30, 2009. Of this amount, \$1,440,000 is designated for specific purposes within the City. The City Administration in conjunction with the City Administration has established special

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accounts for funding that is earmarked or committed to some degree for specific purposes. The major components of the General Funds that are reserved for specific purposes include the Carbide Dock with \$351,000, reassembly of the Fort Street Bridge of \$250,000, Capital Outlay projects committed to \$297,000, and replacement of fire equipment of \$538,000.

The Undesignated Fund Balance (funds available for any General Fund use) amounted to \$1,464,000 at the end of the year.

By having funds designated for specific purposes, it assures that the finances are there when those funds are needed. This certainly can be exhibited with the recent purchase of a new fire apparatus, which the City was able to pay cash for, since funds were reserved and set aside over a number of fiscal years anticipating this purchase.

The independent auditors also review various City procedures and the way accounting funds are handled within the City. Significant progress has been made by the Finance Department and others in addressing issues indicated in the last audit regarding segregation of duties and recording, processing, and summarizing accounting data. City Manager Nebel expressed his appreciation to the Finance Department as well as the Engineering Department that have to do a considerable amount of accounting for the various projects in order to meet the GASB standards for governmental financial statements.

Ken Talsma of Anderson Tackman & Co. presented the audit to the Commission and was available to answer any questions following the presentation.

Moved by Commissioner Munsell, supported by Commissioner Stefanski

That the City Commission accept the Independent Auditor's Report for the City of Sault Ste. Marie Financial Statements for the Fiscal Year Ended June 30, 2009.

Carried: Yeas: Commissioner Bauer, Gerrie, Lynn, Munsell, Stefanski, and Mayor Bosbous
Nays: None

COMMUNICATIONS:

FROM ATTO USA DEVELOPMENT LLC – REQUEST FOR AN AGREEMENT FOR THE PURCHASE OF THE I-500 PROPERTY:

The City of Sault Ste. Marie authorized a Purchase Agreement for the I-500 property with Mr. Philip Garforth for the development of the Ozone Project. The Purchase Agreement was extended once, and the extended Purchase Agreement expired in July, 2008. Since that time, Mr. Garforth has continued to work on this project but has not been able to secure financing as of this date.

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In October, the City had notified Mr. Garforth that administration had received notice of other interest in developing this property, and if he could not secure financing for the purchase of this property by November 30th that Mayor Bosbous and City Manager Nebel would recommend the City Commission considering other options on this property.

In discussions with Atto USA Development, LLC, Mr. Atto was agreeable to this timetable.

On Monday, December 1st, Mr. Atto met with Mayor Bosbous, Mayor Pro-Tem Munsell, City Attorney Steve Cannello, and City Manager Nebel to discuss his proposal for acquisition and development of the I-500 property. It is his intent to develop the 150,000 square feet plus of retail development on this site. The purchase price would be significant enough to relocate the I-500 track to an alternate parcel of property and provide some return to the City. The development would provide a tax base and employment within the City of Sault Ste. Marie.

If the City Commission is willing to enter into a Purchase Agreement with Atto USA Development, LLC then Mr. Atto is willing to invest in the preliminary work necessary to develop this site including wetland permits, utility and road improvements, and entering into the appropriate contract with retailers for development of this site.

In reviewing this proposal, City Manager Nebel believes that Shawn Atto is a credible developer that has demonstrated an ability to get projects done here in Sault Ste. Marie.

As an alternative, the Commission could either seek proposals for the development of the I-500 site or conduct a national search in an attempt to attract a destination type attraction to the I-500 property as was proposed by Mr. Garforth.

Mr. Garforth remains very interested in developing the I-500 property but has not been able to secure the financing for his project as of this time. The Commission could opt to do nothing at this time pending possible future development opportunities for this site.

In meeting with Mayor Bosbous and Mayor Pro-Tem Munsell on this issue, it is their recommendation that the commission authorize the City Attorney and City Manager to negotiate a Purchase Agreement for consideration by the City Commission with Atto USA Development, LLC for the sale and development of the I-500 property. In our efforts to keep commercial development within the confines of the City of Sault Ste. Marie, City Manager Nebel believes that negotiating a Purchase Agreement with Atto USA Development is an appropriate action by the City of Sault Ste. Marie.

Prior to bringing a Purchase Agreement back to the City Commission, Mayor

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Bosbous and City Manager Nebel will have an opportunity to meet with the I-500 Committee to discuss this development with the Committee and to understand the timeline that would be necessary for the relocation of the I-500 to an alternate location.

Moved by Commissioner Stefanski, supported by Commissioner Bauer

That the City Commission authorize the City Attorney and City Manager to negotiate a Purchase Agreement for the acquisition of the I-500 property with this Purchase Agreement being brought back to the City Commission for the Commission's review and possible approval at either the December 21st or January 4th City Commission meeting.

Carried: Yeas: Commissioner Gerrie, Lynn, Munsell, Stefanski, Mayor Bosbous, and Commissioner Bauer
Nays: None

CITY MANAGER'S REPORT:

AWARD OF BIDS:

BID FOR TWO-WHEEL DRIVE ¾ TON PICK UP (B-37-09):

Four bids were received for the purchase of a 2010 two-wheel drive ¾ ton pick-up for the Parks system. This vehicle will replace a 1992 F-250 pick-up utilized in the Parks system.

Moved by Commissioner Gerrie, supported by Commissioner Stefanski

That the City Commission award the bid to Soo Motors of Sault Ste. Marie, Michigan in the amount of \$18,048 being the low bid and meeting specifications for the purchase of a ¾ ton two-wheel drive pick-up for the Parks system.

Carried: Yeas: Commissioner Lynn, Munsell, Stefanski, Mayor Bosbous, Commissioner Bauer, and Gerrie
Nays: None

AWARD OF BID – WASTEWATER TREATMENT PLANT ROOF REPLACEMENT:

Bids were taken for the replacement of the roof over the City's Wastewater Plant. The roofing system consists of three different types of roof, which include a flat membrane system roof, a raised roof area with a membrane system, and a shingled roof area, which includes five skylights. The specified work includes conducting some minor repairs yet this year with the roof being replaced during the 2010 construction season.

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The low bid from Kaysner Construction made an inadvertent omission from their bid. Upon opening of the bids, they recognized the error. The specifications require installation of special sloped insulation in order to properly drain the roof. This matches the existing type of insulation that is on the roof at this time. Kaysner did not bid that type of insulation, and they requested that their bid be withdrawn. For this bid, administration did require a 5% bid bond.

In reviewing this with the City Attorney, the City Attorney has advised that since the Commission hasn't awarded the bid to Kaysner, it is not necessary to collect on the bid bond. However, in other cases where the low bidder has withdrawn from the bidding, the City Commission has imposed a one year penalty by not allowing the contractor to bid on future City projects. This happened with Peterbuilt in 2007 and Soo Motors at some point prior to this current decade.

If the Commission wishes to go forward with this project, it will be necessary to appropriate additional funding for this project. (Please note that the budget number for this project was based on very preliminary information prior to any design being completed.) In order to cover the design architectural services, the construction architectural services, and the additional costs for the bid, an appropriation from the Wastewater Treatment Plant Equipment Replacement Fund will be required. Due to the current condition of the roof and the close proximity of the three lowest complete bids, City Manager Nebel doesn't see any advantage in rebidding this project.

Moved by Commissioner Bauer, supported by Commissioner Stefanski

That the City Commission allow for Kaysner Construction to withdraw their low bid with the stipulation that Kaysner Construction be restricted from bidding on City projects for a one year period.

Carried: Yeas: Commissioner Munsell, Stefanski, Mayor Bosbous,
Commissioner Bauer, Gerrie, and Lynn
Nays: None

Moved by Commissioner Bauer, supported by Commissioner Stefanski

That the City Commission award the bid to Ware General Contracting, Inc. of Barbeau, Michigan for the total base bid amount of \$114,692.60.

Carried: Yeas: Commissioner Stefanski, Mayor Bosbous, Commissioner
Bauer, Gerrie, Lynn, and Munsell
Nays: None

Moved by Commissioner Bauer, supported by Commissioner Stefanski

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That the City Commission appropriate \$38,002.60 from the Wastewater Treatment Plant Equipment Replacement Fund.

Carried: Yeas: Mayor Bosbous, Commissioner Bauer, Gerrie, Lynn, Munsell, and Stefanski
Nays: None

PROPOSALS FOR LICENSE TO OPERATE AUNE-OSBORN CAMPGROUND (B-24-09):

On November 10th, proposals were received for a license to operate the Aune-Osborn Campground. In addition to advertising the notice, notices were sent to other interested parties. Only one proposal came back, which was from Jeffrey and Becky Collia of 2223 W. 6th Avenue, Sault Ste. Marie, Michigan. Their proposal exceeds the minimal amounts outlined in the Request for Proposals with an annual fee of \$17,000 and a 55% commission for the City on the first 8,000 camper nights and 57% commission to the City for camper nights over the first 8,000 nights.

The previous operator was Robert Collia. Jeffrey and Becky Collia are Bob's son and daughter-in-law and were employees at the campground during the years that Mr. Collia held the license. Jeff and Becky Collia have a great track record of managing the day-to-day affairs of the Aune-Osborn Campground over the past three years.

At a meeting held on November 24th, the Community Services Board recommended that the City award the operation of the Aune-Osborn Campground to Jeff and Becky Collia of Sault Ste. Marie for the terms of the Request for Proposals, which will become effective January 1, 2010. The license can be renewed for two additional years if both the City and the operator concur,

Moved by Commissioner Stefanski, supported by Commissioner Munsell

That the City Commission accept the proposal from Jeff and Becky Collia of 2223 W. 6th Avenue in the City of Sault Ste. Marie for a license to operate the Aune-Osborn Trailer/Campground for the 2010 camping season effective January 1, 2010.

Carried: Yeas: Commissioner Bauer, Gerrie, Lynn, Munsell, Stefanski, and Mayor Bosbous
Nays: None

RESOLUTION APPROVING COUNTY DPW CONTRACT:

The City Commission has previously authorized the sale of bonds in an amount not to exceed \$8.5 million be issued through the County of Chippewa by and through its Department of Public Works for the CSO Phase I and II costs that are not eligible to be financed through the State Revolving Fund (SRF). The SRF program will provide low

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interest bonds and principle forgiveness for the work related specifically to addressing the separation of the sanitary and storm sewers. With this project, this City is also replacing water main, and replacing streets and sidewalks and other infrastructure in the areas that are being addressed by the CSO work. The cost for the sewer separation work including a portion of the street work is eligible for the SRF program. It is necessary that the City finance the balance of the work through a different bonding mechanism as outlined by state law.

As was the case with three previous CSO projects, our bond advisor (Warren Creamer of Baird & Assoc.), has advised that the non-eligible costs can be done through one bond through the County Department of Public Works. As was the case with the other bonds issued through this mechanism, the County technically constructs the improvements and issues the bonds with the City paying an amount sufficient to the County to offset the annual debt costs. This is required in order to utilize this type of funding. The storm and sanitary sewers constructed by this means is technically owned by the County until such point as the bonds are paid off by the City. At that time, the utilities are owned by the City of Sault Ste. Marie.

Once the County awards the sale of the bonds, in all practicality, the City handles all aspects of administering the payments and management of the bonds after that point. Overall, this has worked well for the City and has not caused a hardship for Chippewa County.

In order to move forward with the final sale of the bonds, it is necessary for the City Commission to approve a resolution approving the contract with the Chippewa County Department of Public Works for the construction and financing of the non-eligible project costs in an amount not to exceed \$8.5 million, which will be financed through the issuance of bonds through Chippewa County. Following Commission approval of this resolution, Chippewa County will act on this same resolution at their December 14th County Commission meeting. It is anticipated that the bonds will be sold after the first of the year in January.

Moved by Commissioner Lynn, supported by Commissioner Stefanski

WHEREAS, the Local Unit has requested the Department of Public Works of the County of Chippewa (the "DPW") to take the necessary steps under the provisions of Act 185, Public Acts of Michigan, 1957, as amended, to construct and finance certain water supply system and sewage disposal system and related improvements, additions and appurtenances (the "Project") to service the Local Unit; and

WHEREAS, the DPW and the Local Unit have negotiated a contract (the "Contract") providing for the acquisition, operation and financing of the Project, by the terms of which Contract the Local Unit is obligated to pay the cost of the Project to be financed to the County in installments and shares as therein provided, a copy of which Contract is attached to this resolution and incorporated herein by reference; and

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WHEREAS, the Project as described in the Contract is immediately necessary to protect and preserve the public health;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Contract between the County of Chippewa, by and through its DPW, and the Local Unit providing for the acquisition, operation and financing of the Project is hereby approved, and the Mayor and Clerk of the Local Unit are authorized and directed to execute the Contract for and on behalf of the Local Unit.
2. The total estimated cost of the Project as submitted by the consulting engineers in the amount of not to exceed \$8,500,000 and the costs to be financed by the issuance of bonds in the amount of \$8,500,000 are hereby approved.
3. The Local Unit does hereby ratify and confirm its covenant in the Contract to levy ad valorem taxes against all taxable property in the Local Unit to the extent necessary to meet the obligations of the Local Unit thereunder and does further indicate its purpose and intent to make such a levy as necessary to meet such obligations, such levy, if necessary, to be within charter, statutory and constitutional limitations.
4. The County shall be responsible for securing any municipal bond ratings required hereby, provided the cost of such ratings will be defrayed from the proceeds of bonds or from funds of the City.
5. The Local Unit hereby covenants, in accordance with the provisions of Rule 15c2-12 (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, to annually undertake to provide or cause to be provided in accordance with the Rule such disclosure information as may be required by the Rule.
6. The Finance Director of the City or his or her designee be and is hereby designated as the City's Disclosure Representative for purposes of compliance with the Rule.
7. The Contract shall become binding and effective upon the approval thereof by resolution of the Board of Commissioners of the County and execution thereof for the County by the DPW.
8. All resolutions and parts of resolutions insofar as the same conflict with the provisions of this resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

Carried: Yeas: Commissioner Gerrie, Lynn, Munsell, Stefanski, Mayor
Bosbous, and Commissioner Bauer
Nays: None

POVERTY EXEMPTION POLICY:

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Under state statute, property owners who meet poverty standards can request an adjustment in the property taxes that are paid to local units of government. The Michigan Tax Commission has ruled that local units of government should adopt guidelines for how any requests for a poverty tax exemption are going to be handled within that local jurisdiction. The policy outlines the timetable for applying for a poverty exemption, which would be after January 1st but at least three days before the Board of Review meets in its annual March session. The policy establishes income and asset thresholds for persons seeking a poverty exemption. It requires individuals to obtain an application from the Assessor's Office and submit certain documentation demonstrating property ownership, income, and other evidence to ascertain whether the individual would qualify for a poverty exemption.

The policy requires applicants (or an appointed representative of the applicant) to appear before the March Board of Review to answer any questions that the Board or the Assessor may have regarding the exemption application. It provides the guidelines for how the Board will review such applications and provides a formula for calculating what portion of the property taxes would be exempt if any.

This policy was modeled after policies utilized by other local units of government and appears to be a reasonable tool for handling any requests that the City may receive for a poverty exemption. Please see the attached examples of calculating

Moved by Commissioner Stefanski, supported by Commissioner Lynn

That the City Commission adopt the Poverty Tax Exemption Policy as attached.

Carried: Yeas: Commissioner Lynn, Munsell, Stefanski, Mayor Bosbous,
Commissioner Bauer, and Gerrie
Nays: None

ESTABLISHMENT OF SMARTZONE ENTITY:

The Local Development Finance Authority (LDFA) has been moving forward with a number of issues necessary for the establishment of the SmartZone for the City of Sault Ste. Marie. Over the past two months, the LDFA has established a formal name "Sault Ste. Marie Advanced Resources & Technology, Inc." and has adopted a logo (see attached materials from Jim Hendricks).

The LDFA has also drafted Articles of Incorporation for the Sault Ste. Marie Advanced Resources & Technology, Inc., which will be a non-profit corporation in accordance with Act 162 of the Public Acts of 1982 based on the model used and implemented by Michigan Tech. The LDFA is recommending that the incorporators for the non-profit corporation be City Attorney Steve Cannello, City Manager Spencer Nebel, and EDC Director Jim Hendricks with the registered agent being Steven J.

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Cannello.

The Articles provide for a Board of not less than 3 members or more than 11 members with 2 being designated from Lake Superior State University, 2 from the City of Sault Ste. Marie, and 1 from the Sault Ste. Marie Economic Development Corporation. The LDFA is suggesting that the 2 City representatives be the City Attorney and City Manager and the EDC representative be Jim Hendricks. The standing members of the Board can elect the remaining Board of Directors to the non-profit corporate board.

This method has worked effectively for the Michigan Tech SmartZone non-profit corporation. The LDFA is recommending that the City Commission formally approve the Articles of Incorporation. Upon approval of the City Commission, the City Attorney will then be able to proceed with the registration of the SmartZone.

Moved by Commissioner Bauer, supported by Commissioner Stefanski

That the City Commission approve the Articles of Incorporation of the Sault Ste. Marie Advanced Resources & Technology, Inc. as recommended by the LDFA.

Carried: Yeas: Commissioner Munsell, Stefanski, Mayor Bosbous,
Commissioner Bauer, Gerrie, and Lynn
Nays: None

Moved by Commissioner Bauer, supported by Commissioner Stefanski

That the City Commission formally appoint City Attorney Steve Cannello and City Manager Spencer Nebel to serve at the pleasure of the City Commission as Directors to the Sault Ste. Marie Advanced Resources & Technology, Inc.

Carried: Yeas: Commissioner Stefanski, Mayor Bosbous, Commissioner
Bauer, Gerrie, Lynn, and Munsell
Nays: None

EQUIPMENT ON LOAN TO LSSU FIRE AND EMS PROGRAM:

The Fire Department has recently upgraded equipment including various components for use for extracting accident victims from vehicles as well as heart monitoring equipment. LSSU has expressed an interest in utilizing this equipment, which is still serviceable but not currently needed by the department. This equipment is available should the City need it for any reason in the future if it is used by LSSU. This will be a good arrangement, since the equipment would still be available to the Fire Department if needed for any reason in the future, but LSSU would be able to utilize this equipment for training purposes in their program as well.

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City Attorney Steve Cannello has drafted the Equipment Loan Agreement for the Commission's consideration.

Moved by Commissioner Munsell, supported by Commissioner Lynn

That the City Commission approve a contract for loan of fire and emergency response equipment to Lake Superior State University for classroom use.

Carried: Yeas: Mayor Bosbous, Commissioner Bauer, Gerrie, Lynn, Munsell, and Stefanski
Nays: None

REPORT AND RECOMMENDATION ON CITY WIDE STAFFING VACANCIES:

During the budget preparation for the current fiscal year, City Manager Nebel had indicated that administration would review any vacancies that occur within the City before making a decision to fill those positions. A chart has been compiled indicating the budgeted positions in the various City departments and the current vacancies that occur in those positions. In the Department of Public Works, it had been decided to leave any vacancies that occur open for a six month period. Based on anticipated retirements, it was expected that the equivalent of one position would be eliminated from the current year budget based on two vacancies not being filled for a six month period. As you can see, the City will have nine budgeted vacancies effective February 1, 2010 in positions throughout the City.

The Department of Public Works is most significantly impacted by vacancies that have or will occur with four people submitting their request for retirement effective January 1, 2010 and February 1, 2010.

In addition, the Police Department currently has two vacancies and also have two officers on long-term medical leave (one worker's comp and one non-worker's comp). This has impacted the department's ability to meet normal manning standards for the department.

The City is dealing with a reduction in revenue sharing in the current fiscal year, and more significant concerns regarding what could happen with state funding in the 2010-11 fiscal year as it would affect staffing in the General Fund.

Due to uncertainties regarding the 2010-11 fiscal year for the City of Sault Ste. Marie, City Manager Nebel proposed that the two Police Officer positions and the five Public Works positions be filled on a temporary basis not to extend beyond June 1, 2010. This date falls before the end of the probationary period for the City. In both the Police Department and for Public Works, the City has a hiring list with qualified candidates to fill these positions. If the City makes a determination as part of the budget that would be prepared for the 2010-11 fiscal year that we can support some or

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all of these positions, administration would make a decision as to continuing some of these individuals into the new fiscal year. If it is the City's determination that the financial position will not support these positions, they will be allowed to terminate on June 1st or before if necessary.

Moved by Commissioner Stefanski, supported by Commissioner Lynn

That the City Commission authorize the filling of five positions within the Department of Public Works and two positions within the Police Department with employees for a term up to but not exceeding June 1, 2010 to address staffing shortfalls.

Carried: Yeas: Commissioner Bauer, Gerrie, Lynn, Munsell, Stefanski, and Mayor Bosbous
Nays: None

MATTERS PRESENTED BY THE PUBLIC:

None

MATTERS PRESENTED BY THE CITY COMMISSION:

Commissioner Munsell asked the status of the Algonquin Ski Trail and asked a question regarding the City tax bill.

Commissioner Stefanski informed the Commission about the Holiday Music event at the Central United Methodist Church benefiting United Way on December 13th and the LSSU SIFE Community Seminar on Fraud. Commissioner Stefanski also asked City Manager Nebel to give an update on the City snowmobile regulations and the winter parking regulations.

Commissioner Bauer Congratulated Chippewa County Hospice on the Madrigal Dinner this past weekend.

Mayor Bosbous informed the Commission that the I-500 buttons will be available soon.

Moved by Commissioner Lynn, supported by Commissioner Stefanski

That the meeting adjourn at 8:45 p.m.

Motion carried unanimously.

ANTHONY G. BOSBOUS, MAYOR ROBIN R. TROYER, CITY CLERK

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